

राष्ट्रीय प्रौद्योगिकी संस्थान, राउरकेला National Institute of Technology, Rourkela

No. NITR/RG/2023/M/FA/0373

Date: 29.05.2023

CIRCULAR

It is for the information of all concerned that our Institute has been on-boarded with the Jeevan Praman Portal for receiving the Digital Life Certificate. Pensioners and family pensioners may submit their life certificates digitally using the Jeevan Pramaan Face Application or any biometric authenticating computer/device or visit the nearest bank, post office or Janaseva Kendra, where the digital life certificate issue facility is available.

For using the above facility, the following details are required to be filled in:-

- ✓ Full name: as per Aadhar card.
- ✓ Type of Pension: 'Service' for Retired Employees and 'Family' for Family Pensioners.
- ✓ Sanctioning Authority: National Institute of Technology Rourkela.
- ✓ Disbursing Agency: National Institute of Technology Rourkela.
- ✓ Agency: National Institute of Technology Rourkela.
- ✓ PPO no: Pensioner Code (Unique Code already allotted to all pensioners and family pensioners).
- ✓ Account number: Pension bank account number.
- ✓ Re-Employed: Yes/No.
- ✓ Re-Marriage: Yes/No.

For any queries regarding the digital life certificate, Ph. no. 0661-2462044 (Board of Trustees, Pension Section, Finance & Accounts Office) can be contacted.

This is issued with the approval of the competent authority.

all C 29/5/2023 REGISTRAR

Encl: Jeevan Pramaan User-Manual for Windows and Jeevan Praman Face app User-Manual for Android Mobile Phone

Copy to:

- 1. All employees by a group mail
- 2. All retired employees
- 3. AR (ES-I/ES-II/F&A)
- 4. PIC (OAC) for uploading on the portal
- 5. PS to Director

JEEVANPRAMAAN USER-MANUAL

For Windows

(Version 3.5)

Sept 2018

National Informatics Centre Ministry of Electronics and Information Technology A-Block, C.G.O Complex New Delhi 110003 e-mail – jeevanpramaan@gov.in

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Introduction

Jeevan Pramaan is a biometric enabled Aadhaar-based Digital Life Certificate (DLC) for pensioners. It uses the Aadhaar platform for online biometric-authentication. Using JeevanPramaan a pensioner need not present himself/herself personally before the Pension Disbursing Officer to obtain a Life Certificate. The DLC is stored online & can be accessed by the Pension Disbursing Agency as and when required by them, thus doing away with the requirement of a pensioner having to submit a physical Life Certificate.

JeevanPramaan client application captures basic data of the pensioner which has to be provided by the pensioner like aadhaar number/Virtual ID, mobile number, name, pension related information viz. PPO No., Pension Sanctioning Authority, Bank Details etc. On successful biometric-authentication by UIDAI, JeevanPramaan i.e Digital Life Cetificate with a unique Id known as Pramaan Id is generated. The DLC thus generated is available online to the pensioner as well as the pension disbursing authority.

1. About JeevanPramaan ver 3.0

JeevanPramaan versions prior to 3.0, are for 'public biometric devices'. UIDAI has decided to discontinue the use of "public biometric devices" and it will only allow **Registered Biometric Devices** for Aadhaar enabled Authentication. A biometric device which is registered with UIDAI is termed as a Registered Device. To convert a 'public biometric device' to a Registered device a software called "**Registered Device service**' (here-after referred to as <u>RD service</u>) is required. Version 3.0 of Jeevan Pramaan provides support for the 'RD service framework' only.

Note : Versions prior to 3.0 have been withdrawn

2. Pre-requisites for pensioners

- 1. The pensioner must have Aadhaar number
- 2. The pensioner must have existing mobile number
- 3. Registration of the Aadhaar number with Pension disbursing Agency (bank etc). This is required by the Pension Disbursing Agency for processing of pension.

3. System requirements

- 1. Operating System Windows 7 onwards
- 2. Microsoft .Net Framework version 4 Full (or) Higher
- 3. STQC certified **Registered Biometric device** is required. List is available on JeevanPramaan portal as well as in Appendix B.
- 4. *RD Service* of the biometric device should be installed on the system.(See section Installation of RD Service)

5. Internet connection is required to communicate with Jeevan Pramaan Server

4. What's new in version 3.5

The user i.e operator or pensioner can provide Virtual ID in case he/she does not want to provide his/her Aadhaar number to generate the JeevanPramaan. Virtual ID is a temporary 16 digit number which can be used by the citizen and can be obtained from Unique Identification Authority of India (UIDAI) To know more about Virtual Id visit UIDAI website.

5. JeevanPramaan Installation Procedure

Please make sure that the System Requirements (See Section 3) are fulfilled before proceeding to install the **Jeevan Pramaan** Application.

Step 1 - Download Jeevan Pramaan software

- 1) Go to Jeevan Pramaan portal https://jeevanpramaan.gov.in.
- 2) Click on **Download** link (<u>https://jeevanpramaan.gov.in/app/download</u>)
- 3) Provide your valid Email Id and Click on "I Agree to download" button.



4.Click on 'Jeevan Pramaan 3.0 Installer' under 'PC Installer' to download the application



Step 2 - Install Jeevan Pramaan Application

- 1. Right click on "JeevanPramaanInstaller.exe" and select "Run as Administrator"
- 2. In the final Screen click finish. This will launch the Jeevan Pramaan application.
- 3. Also a shortcut would be placed on your Desktop and in Start Menu.

🐔 Jeevan Pramaan Setup	
	Completing Jeevan Pramaan Setup
	Jeevan Pramaan has been installed on your computer. Click Finish to close Setup.
	💟 Run Jeevan Pramaan
	< Back Finish Cancel

Step 3 - Running the Jeevan Pramaan Application

Please note that before installing JeevanPramaan ensure that RD service is installed and running.

- 1. Plug in your biometric device to the system and wait for a few minutes(2-5 minutes) for device updation. '*Device Updated*' or '*Device Ready*' notification message shall appear.
- 2. Run JeevanPramaan application by Double Clicking on JeevanPramaan shortcut (which exists on Desktop). Following screen will appear. You may get 'Client not Registered' Message. Click on Ok.

88 V3.5 Pensioners Life Certificate system Windows 7 .Net:4.0.30319.42000		x
JEEVAN PRAMAAN - Pensioners life certificate Operator Authentication	English	•
 Aadhaar Virtual ID 		
Mobile 💌		
Email *		
Generate OTP		
SECUGEN\$HU20\$497d49e3a625405b95c0a59e0e98e6c0		

3. Enter and Aadhaar number or Virtual ID. Fill in your Mobile Number, email ID and click on *Generate OTP* (Kindly give correct mobile number and emailID as One Time Password will be sent to this Mobile Number and e-mailId) You will receive the *One Time Password* on mobile number as well as e-mailId you have mentioned above. On clicking 'Generate OTP' below shown screen is presented

JEEVAN PRAMAAN - Pensioners life certificate	English 🗸
Enter otp received on	
Aadhaar	
Mobile/Email: 50. ** _1 (or) ** _ @nic.in	
Uk Resend Otp Cancel	
ECHGEN\$HI 120\$407d40o35625405b05c0550o0o08o6c0	
LCOCLN9H020949704963a023403093C0a396069660C0	

- 4. Enter the OTP and click OK (In case OTP is not received on the mobile number, click on 'Resend Otp' shall be re-sent)
- 5. On entering the correct OTP, Operator Authentication screen shall be presented.

8 V3.5 Pensioners Life Certificate system Windows 7 .Net:4.0.30319.42000
Operator Authentication
• Operator Name <mark>vivek</mark>
 I, the holder of Aadhaar, hereby give my consent to MeitY to use my Aadhaar number, biometric etc for authentication with UIDIAI for generation of Digital Life certificate (DLC). MeitY/NIC have informed me that my Biometric will not be stored/shared.
Scan Finger

- 6. Provide Name and Email ID, and check the check-box provided and click 'Submit'
- 7. Scan Finger/Iris depending on the attached biometric device

Opera	ator Authentication	
Operator Na	ne <mark>vivek</mark>	
I, the holder of Aadha Aadhaar number, bio of Digital Life certifica	Client Registration Successful	leitY to use my h UIDIAI for generation hed me that my
Biometric will not be s	OK Authenticating	
🕶 🚿 SECUGEN\$HU	20\$497d49e3a625405b95	c0a59e0e98e6c0

8. On successful Aadhaar Authentication, 'Client Registration Successful' message appears as shown below. Click on OK.

- 9. On Clicking OK, the application will close and restart and application is ready for JeevanPramaan generation.
- 10. Now you will be presented with the Pensioner Authentication Screen.

Pensioner Authentication and Certificate Generation.

- 1. Once in Pensioner Authentication Screen, either provide the Aadhaar number or Virtual ID of the **Pensioner**.
- 2. Provide the Mobile number and e-mail ID. E-mail Id is not mandatory. (Pl note the One Time Password i.e OTP shall be sent to the mobile no. and e-mail-id provided)

E I	V3.5 Pensioners Life Certificate system Windows 7 .Net:4.0.30319.42000
	JEEVAN PRAMAAN - Pensioners life certificate English 🔹
	Pensioner Authentication
	Aadhaar O Vitual ID
	Mobile •
	Email
	Generate OTP
	SECUGEN\$HU20\$497d49e3a625405b95c0a59e0e98e6c0

- 3. The Pensioner will receive the OTP on the mobile number given in Step 1 above.
- 4. Enter the OTP and click OK. (See Screen Shot below)

SELVIO	Pensioner Authentication	
	Enter otp received on	
O Asthur	Mobile 190 II	
	1	
	Ok Reserd Op Cancel	

	 Pensioner Nam 	le		
	Type of Pensio	n	. .	
	Sanctioning Au	thourity	٠	
	 Disbursing Age 	псу		
	· Agency		(7 4)	
	* PPO Number			
	* Account Numb	er(Pension)		
	Is Re Employ	/ed? OYes	O No	
	Is Re Married	d? 🔿 Yes	0 No	
- I.th	ne holder of Aadhaar, hereby give my	consent to MeitY to use mv	Aadhaar number, biometric etc	for e-KYC
with and	UIDIAI for generation of Digital Life my DLC with my Pension Disbursing	certificate (DLC). I also give Agency and Pension Sancti	my consent for sharing of Aadh oning Authority for pension pro	aar number cessing and
intin	nation. Meit Y/NIC have informed me	that my Biometric will not be	stored/shared.	
			Scan Finger	

5. On entering the correct OTP, you will be presented with following screen.

- 6. Fill in Pensioner's Name, PPO Number, Account No, e-mail. Choose appropriate Pension-type, Sanctioning Authority, Disbursing Agency, Agency from Drop-down list, Select Remarried options, Re-Employed Options.
- 7. Also Click small grey box, Read the consent before clicking submit
- 8. Scan Finger/Iris depending on the attached biometric device
- 9. On successful Authentication the life certificate of the pensioner is displayed as shown below. The life certificate has a unique Pramaan ID, which shall be SMSed to pensioner on the mobile number provided by him/her in step 1. You can also print the generated life certificate by clicking on 'print'. The Pramaan ID can also be used to download the digital life certificate from the portal https://jeevanpramaan.gov.in/ppouser/login.



10. This will complete the Authentication and DLC generation process.

6. Installation of RD Service

Prerequisite – Internet Connection is required to communicate with the biometric-device server

1.Download the '*RD service setup and drivers'* and '*user manual'* for your particular biometric device from the link <u>https://jeevanpramaan.gov.in/app/download.</u>

2. Install the RD Service as per the installation instructions provided in the installation/user manual

3. Plug in biometric device, 'device ready to use' or 'device inserted' notification shall come up as shown below.



4. In case of issues related to RD service activation, software etc, please contact device manufacturer/provider.

Appendix A – Frequently Asked Questions

1) How to install .Net Framework in the client system?

Follow the below steps to download and install .Net Framework:

- 1.Open the following url in web browser
- https://www.microsoft.com/en-in/download/details.aspx?id=40779
- 2. Download the .Net Framework
- 3. Double click on the executable to install the .net framework.

If you are facing any issue during installation, search in internet "**how to install or enable .Net framework 3.5 in operating system**". Replace the word "operating system" with the OS version. For e.g., windows 7 or windows 8

2) What have I to do, when I get "Certificate Issue" as message

1.Download "e_Mudhra.cer" file from "Possible solutions for windows client usage issues" link of Jeevan Pramaan 'FAQ' section <u>https://jeevanpramaan.gov.in/app/faq#coll31</u>

2.Install certificate and add to Trusted Root Authorities.

3) What have I to do, when I get "Unable to parse Jeevan Pramaan Server response" message

Please try again (or) restart the application.

4) What have I to do, when I get "Unauthorised access" messgae

- 1. Please give full permission on 'Jeevan Pramaan application' to the user.
- 2. Remove any kind of restriction from antivirus on Jeevan Pramaan, if present.

5) What needs to be done, when I get 'Client Not Registered' message.

This is not a error messge, but a informatory message. Please click on OK button appearing below the message and proceed with operator authentication.

6) What have I to do, when I get "Failed to create OTP" message

- 1. Set correct date and time in your system.
- 2. Jeevan Pramaan application may be restricted by your Firewall (or) proxy (or) Antivirus Software. Therefore remove these restrictions.

7) What should I do, to get RD service working on https protocol?

- 1. Jeevan Pramaan client application is ready to handle https calls for RD service.
- 2. User needs to install .Net Framework 4.5 in case of Morpho Biometric Device.

Appendix B : Biometric Devices supported by JeevanPramaan Application (as on 01 Sept 2018)

S. No.	Device Vendor/Manufacturer	Device/ Model Name	Modality (Fingerprint/Iris)
1	M/s Mantra Softech Pvt. Ltd.	MFS100	Fingerprint
2	M/s Access Computech Pvt. Ltd	Startek FM220U	Fingerprint
3	M/s Biomatiques Identification Solutions Pvt. Ltd.	EPI-1000	Iris
4	M/s Precision Biometric India Pvt. Ltd.	i) PB510 ii) CSD200	Fingerprint
5	M/s SecuGen India Pvt. Ltd. i	i) Hamster Pro 20/ HU20	Fingerprint
6	M/s Smart Chip Pvt. Ltd.	i) MSO 1300 Eii) MSO 1300 E2iii) MSO 1300 E3	Fingerprint
7	M/s Biometronic Technology Pvt. Ltd.	i) IriShield TM USB MK2120U ii) IriShield USB BK2121U	lris
8	TATVIK Biosystems Pvt. Ltd.	TMF20	Fingerprint

In case problems related to client software

Please send email along with error information and screen-shot to jeevanpramaan@gov.in

JEEVAN PRAMAAN FACE APP FOR ANDROID MOBILE PHONES

User-Manual

JEEVAN PRAMAN (LIFE CERTIFICATE) - THROUGH FACE AUTHENTICATION NOW ENJOY EASE OF LIFE CERTIFICATE SUBMISSION FROM THE COMFORT AND SAFETY OF YOUR HOME USING A SMARTPHONE

Benefits

- Use any Android Smartphone
- No dependence on any external device
- No more visits to the Bank

Requirement

- Android Smartphone (version 8.0 & above) (un-rooted device)
- Internet connection
- RAM 4+ GB
- Storage 64GB (Minimum 500 MB free storage space)
- Aadhaar number registered with Pension Disbursing Authority (Bank/ Post Office/ others)
- Camera resolution 5 Mp or more

Process

Step-1: Download and Install AadhaarFaceRd App from Google Play Store. (Refer to slide number: 3)

Step-2: Download and Install Jeevan Pramaan Face Application. (Refer to slide number: 5)

Step-3: Operator Authentication: This is a one time
process. Pensioner can be the Operator as well.
(Refer to slide number: 16)

Step-4: Pensioner Authentication: Fill in the pensioner details and Aadhaar based Face Authentication of Pensioner. (Refer to slide number: 23)

Step-1: Download and Install AadhaarFaceRd App from Google Play Store





- Open Google Play Store, search for "aadhaarfacerd".
- □ Install the AdhaarFaceRd.
- If you face any issue in locating the app in play store kindly refer to slide number: 10



\bigstar This Application if for android users only

Step-1: Download and Install AadhaarFaceRd App from Google Play Store



□ The Aadhaar Face RD is not shown like other apps and has no icon. \Box The App is visible in Settings \rightarrow App Info as shown in the image.

□ Open the JeevanPramaan website in any web browser. The URL of the website is <u>https://jeevanpramaan.gov.in</u>.

Click on the *download* button highlighted in green box as shown in the image below



Welcome to Jeevan Pramaan. Digital Life Certificate for Pensioners

- On this page the requirements for different Jeevan Pramaan applications are listed, check whether your device fulfills the requirements before downloading the application
- □ Enter your e-mail , captcha code and then click on "*I Agree to Download*" button.
- □ You will receive an OTP in your email account that you have provided



- **□** Enter the OTP received on your e-mail.
- □ Click on the *"Submit"* button.

jeevanpramaan.gov.in/package/download		Q
Digital Life Certificate for Pensioners. Skip	main content Search Here	🔍 А-АА+ 🗚 🕅 9 🗆 🗃 💩 🌡 🕫 हिन्दी
Jeevan Pramaan Home	About Get a certificate Loo	ate a Centre Download Guidelines Circular FAQ PDA/PSA Login
D	WNIOAd Applic	ation ing System
To start the download please provide your e-mail. The download link will be made available after submitting your e-mail address. The client software is intended to be used only for Pensioner's life certificate registration. Usage of the application for any other purpose is prohibited. Download Documents		Please enter the OTP received on email- id nexcccx@nic.in OTP 123456 Submit
Client Installation Document 3.5 RD(Registered Device) Service & Drivers for Windows Client Installation Document for Android Face App		
 Jeevan Pramaan client software (Windows/Android) will require a biometric fingerprint/ iris scanner device. Biometric device is not required for Jeevan Pramaan Face App (Android), the app uses the camera of the mobile phone to capture the face. ** In case you require support please contact our help desk at jeevanpramaan[at]gov[dot]in. 		

- □ Click on *'Android Mobile Face App Download'* .You will receive a link on your email-id for downloading the application.
- □ Click on '*Download For Windows OS*' if you want to download the Jeevan Pramaan application for Windows.
- □ Click on '*Mobile App Download*' if you wish to download Mobile App (requires Biometric Device).

https://jeevanpramaan.gov.in/package/dov	wnload	€ 1°0
Digital Life Certificate for Pensioners.	Skip to main content Search Here 🔍 A-AA+ 🔼 🗚 🕈 🗆 🕿 📤 + हिन्दी	
Jeevan Pramaan	Home About Get a certificate Locate a Centre Download Guidelines Circular FAQ PDA/PSA Login	
	Download Application For Windows and Android Operating System	
To start the download please provide your e-mail. Th link will be made available after submitting your e-m The client software is intended to be used only for P life certificate registration. Usage of the application	Dewnload For Windows OS ail address. Jeevan Pramaan 3.6 Installer of or any Client Installation Document 3.5	
Download Documents	RD(Registered Device) Service & Drivers for Windows	
Client Installation Document 3.5	Mobile App Download	
RD(Registered Device) Service & Drivers for Wind	ows Jeevan Pramaan 3.6 Android App	
Client Installation Document for Android Face App	RD(Registered Device) Service & Drivers for Android	
 Jeevan Pramaan client software (Windows/Android) v biometric fingerprint/ ins scanner device. Biometric device is not required for Jeevan Pramaan (Android), the app uses the camera of the mobile phone the face. ** In case you require support please contact our help d jeevanpramaan[at]gov[dot]in. 	Will require a Android Mobile Face App Download Face App to capture Jeevan Pramaan 3.6 Android Face App	

- □ The link to download the application is sent to your e-mail.
- □ Click on "*OK*" button



- □ You will receive the below mail on your e-mail ID. There is a link provided for downloading the application.
- The link shall work only once. Pl. note if you get 'session token expired' message, the download procedure has to be repeated.
- In case you are downloading the Jeevan Pramaan Face App then you also need to download UIDAI Aadhaar Face
 RD Service as mentioned on slide no: 2, the link for which is also sent in the e-mail.



Jeevan Pramaan Face App Version:3.6

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- □ After you have successfully installed the Jeevan Pramaan Face Application, run the application.
- □ The screen as shown on the left appears.



□ Click on *YES* to proceed further.

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	an 3.6 Powered b	oy∷iin.
	English	-
Operator A	Authentication	
Aadhaar Enter	O Virtual ID er Aadhaar	
* Enter Mo	obile Number	
*Enter Em	nail Address	
Allow Jeevan Pramaa record video?	an to take pictures	and
While us	sing the app	
Only t	this time	
D	Deny	
Ш	0 <	

□ A pop-up will appear asking for permissions.

You need to allow the permissions in order to run the application. Click on 'While using the app' to proceed further.

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		maan 3.6 _{Powere} App	d by 🖄
		Englis	h 👻
	Operat	or Authentication	
	Aadh	aar O Virtual ID Enter Aadhaar	
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		•	
	Allow Jeevan Pra media on your de	amaan to access ph evice?	otos and
		Allow	
		Deny	
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□ Next another pop-up will appear asking for more permissions. Click on *Allow*.



Any Person can act as an operator. The pensioner can also act as an operator



- The operator needs to enter his/her Aadhaar number, mobile number and e-mail address and click on *submit*
- The mobile number need not be linked with Aadhaar, you can enter any mobile number but make sure you have it as you will receive an OTP on the mobile and email-id provided

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ऑपरेटर प्रमाणीकरण
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93aed56c048bcdd9
जमा करें
an Pramaan Client Application
₽ \$\$

- The Application is bilingual you can select English or Hindi from the dropdown at the top right corner (marked in orange box in figure shown on the left side)
- □ The figure shows how the application looks like in Hindi language



- □ After the Operator has entered the details, he/she will receive an OTP on entered mobile number as well as email.
- □ Enter any one of the OTP received and then click on *Submit* button.

(In case OTP is not received click on *Resend OTP* button)





- □ After successful OTP Validation the screen shown on left will appear.
- □ The Operator needs to enter name and give consent for authentication by clicking on the checkbox.
- Click on *Scan* button to proceed towards face scan

	Operator Aut	henticatior	ì	
	Full Name as Rite:	in Aadhaar sh		
	I, the holder of	Aadhaar,	hereby	y
	Face Scan		se i c	e c
1	Do you want to scan	face?	4	d
	NO		YES	e
	will not be store	d/shared.	i	C
	Cancel	Scan		
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Next a pop-up appears asking if you want to

proceed with face scan.

□ Click on *YES* to proceed further.



- □ The screen shows the instructions for face authentication.
- □ Read the instructions properly, click on the check

box and then click on *Proceed*.



- You can use the front or rear camera to capture the face.
- The screen shows the instructions you need to follow while scanning face like hold still and blink your eyes.
- Follow the instructions that appear on the screen to successfully complete the face authentication process.
- In case of any issue refer to Best Practices for Aadhaar based Face Scan on slide no: 33

14:31 🚯 🖬 🟴 🔹 C NI LY09 49 .11 54% **Client Registration Successful**

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 After you have successfully authenticated yourself through face scan, the application restarts itself and a toast is shown "Client Registration Successful" which states that the Operator Registration is successful.



- Next the Pensioner Authentication screen will open. Now whenever you run the application the Pensioner Authentication screen will open.
 - □ The pensioner should enter his/her Aadhaar number and mobile number. The email address is optional.
- Next click on the *submit* button you will receive an OTP on the entered mobile number and email (only if the user has provided email)



Enter the OTP received and click on *submit* button to proceed further.

(If OTP is not received, please click on *Resend OTP*)

	Pensione	er Authen	tication	
	* Full N	lame as in Aadl	haar	
*Type of P	ension	Select	Category	Ŧ
*Sanctioni	ng Authority	Select	Authority	Ψ.
*Disbursin	g Agency			-
*Agency				-
	*	DO Number		
		PO Number		
	*	* Number/ne	noion)	
	ACCOUN	r number(pe	insion)	
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	*Re-Marri	age 🔿 YES	No	
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l u fals □ just	nderstand e or misl ify a deni	d and a eading in al of per	gree tha formationsion and	t any on wil I shal

After successful OTP Validation the screen shown on left appears. The screen will be either blank or will have prefilled details as shown in the next slide.

Enter all the details correctly, incorrect information will lead to rejection of Jeevan Pramaan by the Pension Disbursing agency



- In case you get the screen with prefilled details, Select the desired PPO No. from the dropdown, or you can select 'Add new pension PPO not in List for yourself' if your required PPO No. is not appearing in list
- In case user selects a PPO No., he/she can modify all the details except PPO No.
- □ In case you select '*Add new pension PPO not in List for yourself*' the non-filled pensioner authentication screen is displayed and user is required to fill all details.



□ After entering all the details tick both the *checkboxes* stating that the information entered is accurate.

□ click on *Submit* button to proceed further.



- □ After you click on Submit button a pop-up will appear as show in figure on the left.
- □ The pop-up asks the pensioner whether he/she wants to add another PPO number/Pension apart from the one which has already been entered .
- □ In case user clicks on YES the user will be taken to the pensioner details screen (as shown on previous page) and the pensioner is required to fill all the details regarding the PPO number that he/she wants to add.



□ The screen shows all the PPO numbers selected by the pensioner for DLC (Digital Life Certificate)/Jeevan Pramaan generation.

□ The pensioner needs to tick the *checkbox* in order to give consent.

□ Click on *SCAN* button to proceed further.



Next, a pop-up appears asking if the pensioner wants to proceed towards Face scan

□ Click on *YES* to proceed further.



□ The screen shows the instructions you need to follow while scanning face. It shows if the lighting is poor or if camera is moving and not stable etc.

- □ It will show hold still and blink your eyes when the lighting is right and the camera is stable.
- □ Follow the instructions shown on the screen to successfully complete the face authentication process.
- In case of any issue refer to Best Practices for Aadhaar based Face Scan on slide no: 33



Once face authentication is successful, the DLC i.e Jeevan Pramaan is successfully generated and appears on the screen as shown.



The screen shows the Pramaan-id for each PPO number.

□ The pensioner shall also receive a SMS on the mobile number provided during pensioner-authentication, the SMS contains the Pramaan-id and the link from which the DLC can be downloaded.

Best Practices for Aadhaar based Face Scan

For proper results ensure:

1. **Position:** For capturing facial image, it is advisable that adjust the camera at the right distance or in the right posture.

2. Frontal pose needs to be captured i.e. no head rotation or tilt. The Pensioner should be instructed to be seated properly with their back upright and their face towards the camera.

3. It is strongly recommended that the face should be captured with neutral (non-smiling) expression, teeth closed, and both eyes open and looking into the camera.

4. **Illumination:** Poor illumination has a high impact on the performance of face recognition. Proper and equally distributed lighting mechanism should be used such that there are no shadows over the face, no shadows in eye sockets, No light exactly above the ,can cause shadows. Light should be diffused and placed in front of the Pensioner so that there are no shadows under the eye.

5. **Eye Glasses:** If the person normally wears glasses, it is recommended that the photograph be taken with glasses. However, the glasses should be clear and transparent. Dark glasses /tinted glasses should be taken off before taking the photograph.

Some of the actionable feedbacks in software are:

- 1. No face Found
- 2. Enrollee too far
- 3. Pose (Look Straight)
- 4. Insufficient lighting
- 5. Very low face confidence
- 6. Non-uniform lighting (of face in output image)
- 7. Incorrect background (in output image)
- 8. Insufficient lighting (bad grey values in face area of output image)